Please email completed form to abqmgcoord@gmail.com

AAEMG Volunteer Opportunity Approval Request Form

Date:

Opportunity Name:

AAEMG Sponsor Name:

Requesting Organization:

Requesting Organization Contact:

Is this an on-going or limited time opportunity? *On-Going*

Note: Volunteer opportunities proposing to use Master Gardeners only as a labor force tend not to get approved.

1. Who is the beneficiary/audience for this opportunity? (e.g., third graders for the Seeds program)

2. What are the main educational/training tasks that will be performed as part of this volunteer opportunity? (e.g., educating third graders about how to grow seeds using various displays and verbal instruction)

3. Approximately how many people do you see this volunteer opportunity serving during the course of a year? (e.g., 30 students per class, 25 classes or 750 kids per year)

4. What is the anticipated schedule for working? (i.e., season, days of the week, time per day)

5. How many Master Gardener volunteer hours do you think this will require in staffing over the course of a year? (e.g., 5 Master Gardeners for 5 hours per day, 15 days per year or 375 volunteer hours per year)

6. What skill sets should Master Gardeners possess in order to best participate in this opportunity. (e.g., to work the demo garden Master Gardeners should possess a good working knowledge of vegetable gardening, understand how to deal with various soil types, and what fertilization is appropriate)

7. Are there any requirements specified by the requesting organization for the Master Gardeners to participate in this opportunity and if so, what are they? (e.g., a background check is required since Master Gardeners will be working with children)

8. Please provide any additional information that you feel should be considered in the approval process for this volunteer opportunity? (e.g., while this opportunity may not be totally involved with education/training, it is necessary to do in support of the Garden Council or AAEMG)